

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

ANNUAL MEETING

20 JUNE 2022

PRESENT: Councillor T Damms (Chair)
Councillor C Hogarth (Vice-Chair)
Councillors: S Sansome, T Smith, S Ball, D Hutchinson, S Ayris,
A Khayum, P Turpin and A Cherryholme

CFO C Kirby, DCFO T Carlin, S Slater and S Kelsey
(South Yorkshire Fire & Rescue Service)

J Field, N Copley, S Loach, M Potter, M Bray and N Ellis-Hall
(Barnsley MBC)

M Buttery - In attendance remotely
(Office of the South Yorkshire Police and Crime Commissioner)

Apologies for absence were received from Councillor B Johnson,
Councillor S Alston, Dr A Billings, S Norman and ACO Strelczenie

1 **TO APPOINT THE CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR**

RESOLVED – That Members agreed that Councillor Damms be appointed as Chair of the Authority for the ensuing year.

2 **TO APPOINT THE VICE-CHAIR OF THE AUTHORITY FOR THE ENSUING YEAR**

RESOLVED – That Members agreed that Councillor Hogarth be appointed as Vice-Chair of the Authority for the ensuing year.

3 **CHAIR'S REMARKS**

Councillor Damms expressed his thanks to Members on being reappointed as Chair of the Authority for the ensuing year. He welcomed the new Members to the Authority:- Councillor A Cherryholme (BMBC), Councillor A Khayum (SCC), Councillor P Turpin (SCC) and Councillor S Alston (SCC). He also expressed his thanks to those Members that had recently left the Authority:- Councillor J Paszek (SCC), Councillor P Garbutt (SCC), Councillor C Ross (SCC) and Councillor R Frost (BMBC).

4 **MEMBERSHIP OF THE FIRE AND RESCUE AUTHORITY 2022-23**

A report of the Clerk to the Fire and Rescue Authority was presented to inform Members of the membership of the Authority for the municipal year 2022-23.

RESOLVED – That Members noted the following membership of the Authority for the municipal year 2022-23:-

| | |
|-----------|---------------------------------------------------------------|
| Barnsley | Councillors A Cherryholme and T Smith |
| Doncaster | Councillors C Hogarth, B Johnson and D Hutchinson |
| Rotherham | Councillors S Sansome and S Ball |
| Sheffield | Councillors T Damms, S Ayris, A Khayum, S Alston and P Turpin |
| PCC* | Dr A Billings - South Yorkshire Police & Crime Commissioner |

**At the Authority meeting held on 13 February 2017, it was agreed that the South Yorkshire Police and Crime Commissioner would become a Member of the Fire and Rescue Authority with full voting rights.*

5 AUTHORITY GOVERNANCE ARRANGEMENTS

A report of the Clerk to the Fire and Rescue Authority was submitted which requested Members to determine the appointment of Members to the Committees and Boards and also the appointment of Chairs and Vice-Chairs of the Committees (other than the Appeals and Standards Committee).

RESOLVED – That Members:-

i) Approved the meeting structure as set out below:-

| Committee/Working Party | Members |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Audit and Governance Committee | Cllr S Sansome (Chair) Cllr T Smith Cllr S Ayris Cllr B Johnson Cllr P Turpin Cllr S Alston 3 Independent Members:- Mr A Dyson Mr C Pilkington Mrs J Taylor |
| Appointments Committee | Cllr T Damms (Chair) Cllr C Hogarth Cllr S Sansome Cllr B Johnson Cllr A Cherryholme Cllr A Khayum |
| Appeals and Standards Committee | Cllr S Ayris Cllr D Hutchinson Cllr S Ball Cllr T Smith Cllr S Sansome Cllr A Cherryholme |

**Fire and Rescue Authority
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| | |
|---------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Principal Officers Review Committee A | <p>Cllr C Hogarth Cllr T Damms (sub)</p> <p>Cllr T Smith Cllr S Ayris (sub)</p> <p>Cllr S Sansome Cllr S Ball (sub)</p> |
| Principal Officers Review Committee B | <p>Cllr A Khayum Cllr S Ayris (sub)</p> <p>Cllr C Hogarth Cllr D Hutchinson (sub)</p> <p>Cllr S Alston Cllr B Johnson (sub)</p> |
| Principal Officers Review Committee C | <p>Cllr S Ayris Cllr T Damms (sub)</p> <p>Cllr S Ball Cllr P Turpin (sub)</p> <p>Cllr T Smith Cllr S Alston (sub)</p> |
| Performance and Scrutiny Board | <p>Cllr S Ball (Chair) Cllr T Damms Cllr C Hogarth Cllr D Hutchinson Cllr S Alston Cllr P Turpin</p> |
| Stakeholder Planning Board | <p>Cllr T Smith (Chair)</p> <p>All FRA Members</p> |
| Corporate Advisory Group | <p>All FRA Members (No Chair required)</p> |
| Joint Liaison Forum (JLF) | <p>Cllr T Damms (Chair) All FRA Members</p> |

- ii) Noted the terms of reference of the Committees as set out in Appendices A to H.
- iii) Appointed Members to Committees and Boards where vacancies exist.
- iv) Made any changes to the membership of Committees and Boards as required.

- v) Appointed the Chair and Vice-Chair (if required) of each Committee and Board (other than the Appeals and Standards Committee).

6 FUTURE MEETING DATES 2022-23

A report of the Clerk to the Fire and Rescue Authority was presented which set out a schedule of meeting dates for the Authority in 2022-23.

RESOLVED – That Members:-

- a) Agreed the current governance framework of 8 meetings per year for FRA and 6 meetings of Audit and Governance Committee underpinned by the Appeals and Standards Committee, Appointments Committee and the two Boards (Stakeholder Planning and Performance and Scrutiny).
- b) Approved the suggested schedule of meeting dates for 2022-23 as set out below:-

| Fire and Rescue Authority | Audit & Governance Committee | Performance & Scrutiny Board | Stakeholder Planning Board |
|----------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------|
| *25 July 2022 | *25 July 2022 | *14 July 2022 | *19 July 2022 |
| | | | |
| *12 September 2022 | *12 September 2022 | *8 September 2022 | *20 September 2022 |
| *10 October 2022 | | | |
| *21 November 2022 | *21 November 2022 | *17 November 2022 | *15 November 2022 |
| | | | |
| 9 January 2023 | 9 January 2023 | | |
| 20 February 2023 | | | |
| | 13 March 2023 | 23 March 2023 | 14 March 2023 |
| 3 April 2023 | | | |
| | 15 May 2023 | | |
| 19 June 2023 (AGM & Ordinary) | | | |
| 24 July 2023 | 24 July 2023 | 13 July 2023 | 18 July 2023 |
| 11 September 2023 | 11 September 2023 | 7 September 2023 | 19 September 2023 |
| 9 October 2023 | | | |
| 20 November 2023 | 20 November 2023 | 16 November 2023 | 14 November 2023 |

* Meeting dates already arranged

7 ARRANGEMENTS UNDER SECTION 41 OF THE LOCAL GOVERNMENT ACT 1985

A report of the Clerk to the Fire and Rescue Authority was presented which requested the Authority to consider the appointments of District Council representatives under Section 41 of the Local Government Act 1985.

RESOLVED – That Members agreed the appointment of the following Members to answer questions at meetings of the constituent councils on the discharge of the functions of this Authority:-

| Authority | Member | Substitute |
|------------------|----------------|--------------------|
| Barnsley | Cllr T Smith | Cllr A Cherryholme |
| Doncaster | Cllr C Hogarth | Cllr D Hutchinson |
| Rotherham | Cllr S Sansome | Cllr S Ball |
| Sheffield | Cllr T Damms | Cllr A Khayum |

8 OUTSIDE BODIES

A report of the Clerk to the Fire and Rescue Authority was presented to request the Authority to consider whether it wished to re-affiliate to the various outside bodies listed in the report and, if it did, to consider representation of the Authority on the outside bodies.

RESOLVED – That Members:-

- i) Noted the affiliation to the various outside bodies listed in the report, and associated costs for 2021/22.
- ii) Noted the representatives serving on the outside bodies listed in the report for 2022/23, agreed any amendments and sought nominations for any vacancies as follows:-

| Outside Body | Member Representation |
|----------------------------------------------------------------|-----------------------------------------------------------|
| LGA General Assembly | Section 41 Members |
| LGA Fire Commission | Chair / Vice-Chair or their nominee and Councillor S Ball |
| LGA Urban Commission | Chair & Vice-Chair or their nominee |
| LGA Rural Commission | Chair & Vice-Chair or their nominee |
| Yorkshire and Humberside Employers' Organisation (YHEA) | Councillor S Sansome |
| Community Safety Partnerships (or equivalent) | Section 41 Members |

| Outside Body | Member Representation |
|----------------------------------------------|------------------------------------------------------------|
| Local Pension Board (SYFRA) | Councillor S Sansome (Scheme Manager representative) |
| Police & Fire Collaboration Board | Chair of the Authority Councillor Hogarth as Vice-Chair |

- iii) Considered any learning and development that may be required to support Members on the Outside Bodies.

9 LEAD MEMBERS 2022-23

A report of the Clerk to the Fire and Rescue Authority was submitted which set out the latest position in respect of Lead Member roles. Members noted the flexibility, should the Service require a Lead/Link Member in a particular area, for a 'task and finish' exercise, and this could be accommodated on a more informal basis.

RESOLVED – That Members considered and approved the Lead Member roles as detailed in paragraph 2 of the report:-

| Area | Lead Member |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Strategic Partnerships (Health, Community Safety etc) | <u>Section 41 Members</u> Councillor T Smith (Barnsley) Councillor S Sansome (Rotherham) Councillor T Damms (Sheffield) Councillor C Hogarth (Doncaster) |
| Risk Management (Audit) | Councillor S Sansome Chair, Audit & Governance Committee |
| Performance and Scrutiny (including Equality and Inclusion) | Councillor S Ball Chair, Performance and Scrutiny Board |
| Stakeholder Engagement | Councillor T Smith Chair, Stakeholder Planning Board |
| Learning and Development | Councillor T Damms Chair, FRA |
| Local Pension Board (FRA as Scheme Manager) | Councillor S Sansome |

CHAIR